

# IRP@FHDA

**To:** Stacey Shears, Dean of Disability Support Programs & Services, De Anza College  
**From:** Lourdes Del Rio-Parent, PhD, Sr. Research Analyst/Data Warehouse Coordinator FHDA  
**Date:** May 16, 2016  
**Re:** Academic Standing and Education Plan Development Status Report for DSP&S Students

With the purpose of providing information that could help your office better identify DSP&S students who may need student success services related to academic probation or education plan development, two reports have been developed and stored in a folder within the Office 365 application at FHDA for you to review. Once you have reviewed these reports, please let us know of any modifications that may help us improve their validity or usefulness. In addition to the description for the two reports, findings and recommendations based on data in these reports are provided in this document for your reference and review.

## ***Reports for DSP&S Students***

### ***Report 1 Title: De Anza DSP&S Cohort MIS SS Follow-Up***

1. TERM\_ID: Code for reporting term
2. STUDENT\_ID: Student CWID
3. STUDENT\_LAST\_NAME: Student last name
4. STUDENT\_FIRST\_NAME: Student last name
5. PRIMARY\_DISA\_CODE: Primary disability code (Banner, SGADISA)
6. PRIMARY\_TOTAL\_HRS: Service contact hours for the term, primary disability (Banner, SGADISA)
7. PROG\_GUID, PROG\_SPED, PROG\_PEA: Indicates whether the student enrolled in at least one course within this department during the reporting term.
8. DSPS\_PROGRAM: All departments for which the student took at least one course during the term combined within one cell

9. CURRENTLY\_ENROLLED: Student enrollment status ('Yes', 'No') for current term (i.e., the term that follows the reporting term)
10. COMPREH\_ED\_PLAN: Identifies whether the student developed a comprehensive plan in Degree Works by the date the report was run.
11. COMPREH\_ED\_PLAN\_TERM: Term when the comprehensive plan was developed
12. CUM\_GPA: Cumulative GPA at the College
13. CUST\_PROBATION\_ST: Custom probation status for students with at least 18 units. Categories include: (1) "Good Standing," GPA above 2:15; (2) "Warning," GPA between 2.00 and 2.15; and (3) "Probation," GPA less than 2.00. Students with less than 18 units are classified as "Good Standing"
14. OFFI\_ACAD\_STANDING\_DESC: Official academic standing; calculated and stored in Banner, usually one or two weeks after grades are posted.
15. EMAIL\_ADDRESS: Email address
16. PHONE\_AREA, PHONE\_NUMBER: Phone Number
17. REPORT\_DATE: Date when the data was extracted, usually early morning

***Report 2 Title: De Anza DSPS Cohort MIS SS Follow-Up, Extended***

1. COLLEGE: College ID or code
2. ACADEMIC\_PERIOD: Reporting term
3. COHORT: Cohort Code
4. STUDENT\_ID: Student CWID
5. STUDENT\_NAME: Student Name
6. EMAIL\_ADDRESS: Student email
7. PHONE\_AREA, PHONE\_NUMBER: Student phone number
8. DSPS\_PROGRAM: DSPS program(s) or course subject(s) in which the student enrolled during the reporting term
9. CURRENTLY\_ENROLLED: Student enrollment status ('Yes', 'No') for current term (i.e., the term that follows the reporting term)
10. COMPREH\_ED\_PLAN: Identifies whether the student developed a comprehensive plan in Degree Works by the date the report was run.
11. COMPREH\_ED\_PLAN\_TERM: Term when the comprehensive plan was developed

12. CUST\_PROBATION\_ST: Custom probation status for students with at least 18 units. Categories include: (1) “Good Standing,” GPA above 2:15; (2) “Warning,” GPA between 2.00 and 2.15; and (3) “Probation,” GPA less than 2.00. Students with less than 18 units are classified as “Good Standing.”
13. CUM\_GPA\_TERM: Last term included in the cumulative GPA calculation
14. CUM\_GPA\_UNITS\_ATTEMPT: Number of GPA units
15. CUM\_GPA: Cumulative GPA
16. CUM\_ALL\_UNITS\_ATTEMPT: All attempted units (GPA and non-GPA units)
17. OFFI\_ACAD\_STANDING: Official academic standing; calculated and stored in Banner, usually one or two weeks after grades are posted.
18. OFFI\_ACAD\_STANDING\_DESC: Label or descriptor for OFFI\_ACAD\_STANDING
19. OFFI\_PROGRESS\_EVALU\_ST: Code for official progress probation status
20. OFFI\_PROGRESS\_EVALU\_DESC: Label for OFFI\_PROGRESS\_EVALU\_ST
21. OFFI\_PROGRESS\_EVALU\_PROB: Indicates whether the student is on progress probation.
22. OFFI\_PROGRESS\_EVA\_DATE: Date when progress probation was computed
23. REPORT\_DATE: Date of the report

### ***Findings and Recommendations***

In this section, headcount figures are provided that summarize the data in the reports for comprehensive plan development and academic standing for DSP&S students. These figures are compared to those for Non-DSP&S students enrolled at the College for the term, winter 2016. DSP&S students are disaggregated by DSP&S Program (departments at De Anza College that offer educational assistance courses). The “Other” group refers to DSP&S students who did not enrolled in any of the educational assistance courses offered by DSP&S programs during the term.

Data in Table 1 (*Student Headcount by DSP&S Program, De Anza College, Winter 2016*) show that about 50% of the students included in the MIS SD (Student Disability) report to the CCCCO (California Community Colleges Chancellor’s Office)

for the 2016 winter term were classified as “Other,” or did not enroll in any of the special education courses offered by the DSP&S (Disability Support Program & Services) Division at De Anza College. About 81% of students in the “Other” group also enrolled in the following term (spring); compared to a 93% for DSP&S students who enrolled in PEA or SPED courses.

Regarding the development of a comprehensive education plan (a plan with at least three terms), data in Table 2 (*Number of DSP&S Students with a Comprehensive Education Plan in Degree Works, De Anza College, Winter 2016*) show that 82% of the DSP&S students in the “Other” group had developed this type of plan in Degree Works; compared to 4% and 6% for students enrolled in PEA and SPED courses, respectively. This percentage figure for the “Other” group of DSP&S students (nonexempt) is significantly larger than that for students in the general population at the College: 37% for nonexempt (without a degree) and 9% for exempted (with a degree), as shown in Table 3 (*Number of Non-DSP&S Students with a Comprehensive Education Plan in Degree Works, De Anza College, Winter 2016*).<sup>1</sup>

Data for academic standing levels in Table 4 (*DSP&S Student Headcount by Academic Probation Level, De Anza College, Winter 2016*) and Table 5 (*DSP&S Student Headcount by Academic Progress Probation Level, De Anza College, Winter 2016*) show that percentage figures for academic probation or academic progress probation for the “Other” group of DSP&S students are not significantly different than those for the rest of the student population at De Anza College during this term. For most of the students in special programs (PEA, SPED), figures for academic standing are not applicable or not computed by the information system.

Specific to DSP&S students in the PEA or SPED programs, data in Table 2 (*Number of DSP&S Students with a Comprehensive Education Plan in Degree Works, De Anza College, Winter 2016*) show that the vast majority of students in these programs do not have a comprehensive education plan. Students in these DSP&S programs are usually exempted from developing a comprehensive education plan

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<sup>1</sup> Student exempt status indicated whether the student is exempted from receiving services such as orientation, placement, or education plan development. It is mainly based on educational level (i.e., students with at least an associated degree are classified as exempted) or education goal.

because obtaining a certificate or degree is rarely their education goal. However, the DSP&S Division should study the feasibility (i.e., analyze costs and benefits) of developing at least one comprehensive education plan (at least three terms, at least once class per term) for these students for they are likely to enroll in more than one course during multiple terms, with an educational goal or measurable outcome. Thus, it may not be unreasonable to establish a practice of having students in special education programs develop a comprehensive education plan to complement their Academic Accommodation Plan (AAP)<sup>2</sup> to identify the courses they are planning to take during their attendance at De Anza College to achieve their stated educational goal. This practice may help students to better plan or sequence their courses and help bring state funds for this type of services at the College.

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<sup>2</sup> The Academic Accommodation Plan (AAP) describes educational limitations and related eligibility for each service approved or provided. For student enrolled in educational assistance classes, the AAP “shall define measurable progress towards the goals of each class.”  
(<http://extranet.cccco.edu/Portals/1/SSSP/DSPS/Laws%20and%20Regulations/Title%205%20Regulations%20Final%20Eff.%2010-16-15%20PDF.pdf>)

Table 1. Student Headcount by DSP&S Program, De Anza College, Winter 2016

DSP&S Program	Winter 2016		Currently Enrolled (Spring 2016)	
	Student Headcount	Headcount Percent	Student Headcount	Headcount Percent
GUID	4	0%	2	50%
PEA	273	28%	253	93%
PEA, SPED	13	1%	12	92%
SPED	214	22%	200	93%
Other	474	48%	382	81%
<b>Total</b>	<b>978</b>	<b>100%</b>	<b>849</b>	<b>87%</b>

**Notes**

DSP&S: Disability Support Programs & Services

Data for students included in the MIS SD (Student Disability) report for winter 2016, De Anza College.

Currently enrolled: Winter 2016 DSP&S students who enrolled the following term, spring 2016.

DSP&S Program: Course area(s) or subject(s) in which the students enrolled for winter 2016, including GUID (Educational Diagnostic Center), PEA (Adapted Physical Education), and SPED (Assistive Technology) classes.

Other: Students who did not enroll in any of the DSP&S courses during winter 2016.

Table 2. Number of DSP&S Students with a Comprehensive Education Plan in Degree Works, De Anza College, Winter 2016

DSP&S Program	Comprehensive Ed Plan		
	Winter 2016 Student Headcount	Student Headcount	Percent
GUID	4	3	75%
PEA	273	12	4%
PEA, SPED	13	3	23%
SPED	214	12	6%
Other	474	391	82%
<b>Total</b>	<b>978</b>	<b>421</b>	<b>43%</b>

**Notes**

Data for students included in the MIS SD (Student Disability) report for winter 2016, De Anza College.

DSP&S: Disability Support Programs & Services

DSP&S Program: Course area(s) or subject(s) in which the students enrolled for winter 2016, including GUID (Educational Diagnostic Center), PEA (Adapted Physical Education), and SPED (Assistive Technology) classes.

Other: Students who did not enroll in any of the DSP&S courses during winter 2016.

Comprehensive Ed Plan: Education plan with at least three terms, developed before May 12, 2016.

Table 3. Number of Non-DSP&S Students with a Comprehensive Education Plan in Degree Works, De Anza College, Winter 2016

Exempt Status	Comp Ed Plan Status	Group Headcount	Group Percent
Nonexempt	Yes	6,301	37%
	No	10,610	63%
<i>Subtotal</i>		16,911	100%
Exempted	Yes	232	9%
	No	2,343	91%
<i>Subtotal</i>		2,575	100%

**Notes**

Non-special admit and non-DSP&S students enrolled at De Anza College in winter 2016.

Nonexempt: Reported educational level, without a degree.

Exempted: Reported educational level, associate degree or higher.

Comp Ed Plan Status: An education plan of at least three terms in Degree Works, May 16, 2016.

Table 4. DSP&S Student Headcount by Academic Probation Level, De Anza College, Winter 2016

On Academic Probation						
DSP&S Program	DSP&S Program Count	Academic Probation Level	DSP&S Headcount	DSP&S Percent	Non-DSP&S College Headcount	Non-DSP&S College Percent
GUID	4	1st Level Probation	2	50%	1,040	5%
PEA	273	1st Level Probation	2	1%	1,040	5%
		Academic Dismissal	1	< 1%	288	1%
SPED	214	3rd Level Probation	1	< 1%	291	1%
		Academic Dismissal	1	< 1%	288	1%
Other	474	1st Level Probation	25	5%	1,040	5%
		2nd Level Probation	7	1%	415	2%
		3rd Level Probation	6	1%	291	1%
		Pre – Dismissal	3	1%	219	1%
		Academic Dismissal	8	2%	288	1%

**Notes**

Academic standing data for students included in the MIS SD (Student Disability) report for winter 2016, De Anza College. "Academic Probation occurs when a student has attempted at least 18 quarter units and earned a cumulative GPA of less than 2.0. There are five levels of academic probation: Level 1, 2, 3, Pre-Dismissal and Dismissal. Students will be placed on academic probation each quarter (excluding summer) as long as their cumulative GPA is below a 2.0." (<https://www.deanza.edu/counseling/probation.html>)

Data for students included in the MIS SD (Student Disability) report for winter 2016, De Anza College.

DSP&S: Disability Support Programs & Services

DSP&S Program: Course area(s) in which the students enrolled for winter 2016, including GUID (Educational Diagnostic Center), PEA (Adapted Physical Education), and SPED (Assistive Technology) classes.

Other: Students who did not enroll in any of the DSP&S courses during winter 2016.

Non-DSP&S College Headcount: Students enrolled by section census date, winter 2016, at De Anza, not including DSP&S students.

Non-DSP&S College Percent: Percent figure for students who were enrolled by section census date, winter 2016, at De Anza College, not including DSP&S students.

There were 19,760 non-DSP&S students enrolled by section census date, winter 2016, at De Anza not including DSP&S students. These included 15,045 (76%) in "Good Standing" and 2,462 with academic standing not calculated/not applicable (less than 18 cumulative units at the College).



Table 5. DSP&S Student Headcount by Academic Progress Probation Level, De Anza College, Winter 2016

On Academic Progress Probation						
DSP&S Program	DSP&S Head-count	Academic Progress Probation Level	DSP&S Head-count	DSP&S Percent	Non-DSP&S College Headcount	Non-DSP&S College Percent
GUID	4	2nd Level Probation	1	25%	62	< 1%
PEA	273	1st Level Probation	1	< 1%	222	1%
		Academic Dismissal	1	< 1%	13	< 1%
Other	474	1st Level Probation	6	1%	222	1%
		2nd Level Probation	1	< 1%	62	< 1%
		3rd Level Probation	1	< 1%	31	< 1%
		Pre - Dismissal	1	< 1%	11	< 1%
		Academic Dismissal	1	< 1%	13	< 1%

**Notes**

Academic standing data for students included in the MIS SD (Student Disability) report for winter 2016, De Anza College. "Progress Probation occurs when a student has attempted at least 18 quarter units and the percentage of "W" (Withdrawal), "I" (Incomplete), and "NP" (No Pass) received in those units reaches or exceeds 50%. Progress probation is not about GPA but about course completion percentage."

(<https://www.deanza.edu/counseling/probation.html>)

Data for students included in the MIS SD (Student Disability) report for winter 2016, De Anza College.

DSP&S: Disability Support Programs & Services

DSP&S Program: Course area(s) in which the students enrolled for winter 2016, including GUID (Educational Diagnostic Center), PEA (Adapted Physical Education), and SPED (Assistive Technology) classes.

Other: Students who did not enroll in any of the DSP&S courses during winter 2016.

College Percent: Percent figure for students who were enrolled by section census date, winter 2016, at De Anza College, not including DSP&S students.

Non-DSP&S College Headcount: Students enrolled by section census date, winter 2016, at De Anza, not including DSP&S students.

Non-DSP&S College Percent: Percent figure for students who were enrolled by section census date, winter 2016, at De Anza College, not including DSP&S students.

There were 19,760 non-DSP&S students enrolled by section census date, winter 2016, at De Anza not including DSP&S students. These included 16,555 (84%) in "Good Standing" and 2,866 with academic progress not calculated/not applicable (less than 18 cumulative units at the College).